



Lumphanan Community Council

Minutes of Meeting on 3rd April 2018

Meetings held monthly on the first Tuesday evening of the month at 1930 in the kitchen of the Village Hall

		Assigned Initials
1	<p><u>Welcome</u></p> <p>Present: Kenny Bain (KB) Chair, Tom Clark (TC), Linda Gray (LG), Viv Sugden (VS), Gerd Ubelhor (GU), Ron Bruce (RB),</p> <p>Apologies Geva Blackett (GB) Paul Gibb, Councillor (PG),</p> <p>Absent: Jane Jeffries (JJ)</p> <p>Public: Fiona Culbert, Minutes (FC)</p>	
2	<p><u>Intimation of noted interests</u></p> <p>Linda Gray has a planning application being discussed.</p>	
3	<p><u>Minutes of Previous meeting and Matters arising</u></p> <p><u>Corrections and Adoption of Minutes of the Last Meeting Minutes:</u></p> <p>Minutes: The previous minutes were accepted as proof. Proposed – KB Seconded - RB</p>	
4	<p><u>Finance Report</u></p> <p>Finance</p> <p>JJ not in attendance</p> <p>KB advised that JJ had requested a copy of the AGM minutes 2017. KB has been in contact with the Marr Area Partnership for a copy but they were not available at the time. KB is awaiting confirmation that the minutes of 2016-2017 have been signed off. RB recalled that the accounts had been verified by the independent verifier Margaret Howie.</p> <p>VS offered to get in touch with JJ to discuss the matter.</p>	JJ VS
5	<p><u>Open Actions: Updates</u></p> <p>5.1 Email hosting</p> <p>GU has spoken to Raymond Mardle and the community council can use Lumphanan.com. The email would be info@lcc.lumphanan.com, and this would</p>	GU



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	<p>potentially then go to Chair@lcc.lumphanan.com or secretary@lcc.lumphanan.com. This will be in effect by the next meeting</p> <p>GU advised that he would complete the maintenance on the Macbeth shelter</p>	GU
5.2	<p>Pavilion maintenance</p> <p>Feedback from notes provided by PG - Pavilion Maintenance</p> <p>PG contacted Tom Buchan tom.buchan@aberdeenshire.gov.uk he advised that the issue of the pavilion was passed to him by the Area Office. The Pavilion remains with Community Leisure for management and confirms that there is no is no funding requirement and they would welcome community feedback on the pavilion.</p> <p>LG suggested that after the LCC AGM and the next LCRA meeting that this issue may need to be progressed by getting someone from community leisure to attend the LCC to discuss the issue and ensure LCRA and community users are invited.</p> <p>RB felt that the council had missed the point that there is a potential Health and Safety issue with the pavilion and that all agreed that this need passed back to PG. RB to contact PG and advise that community council consider the pavilion maintenance a Health and Safety matter and that this needs addressed as a matter of urgency. GU to update Joyce Simpson from the Lumphanan Footballers.</p>	PG KB LG PG RB GU
5.3	<p>Insurance Policy</p> <p>KB advised that this has been finalised and closed.</p>	KB
5.4	<p>New Scheme of Establishment for Community Councils</p> <p>KB advised that all LCC members have received a copy of the constitution and asked for feedback.</p> <p>LG questioned the number of meetings as the new proposal is 5 times a year plus an AGM. She questioned whether the LCC would meet every second month?</p> <p>KB advised that in absence of reply from community councillors, he had responded to the the Marr Area Partnership and advised LCC wished to follow the guidance closely as recommended and include;</p> <ol style="list-style-type: none"> 1. allowing the option of non residents from the Parish of Lumphanan being members of LCC e.g. those who have a business or voluntary interests. 2. Flexibility on the scheduling of meetings. KB advised that the wording regarding meetings would be more flexible to read " 5 meetings per year plus AGM and monthly meetings if practical and necessary" <p>The Marr Area Partnership has not yet confirmed the proposals. The proposals as stands were agreed by all.</p>	KB All



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Correspondence

9/4/18 Planning weekly list

11/4/18 Email from Piers Blaxter, Team Leader (Policy) Planning and Building Standards regarding Aberdeenshire Councils 'Call for Sites' with an offer of workshops regarding the community development plan and proposals for land use. There will be a 2 day seminar for Marr on the 15-16 May 2018 and representatives of community council are welcome to attend and make early comment on the bids received. KB linked this back the meeting last autumn at the Golf Club discussing the local plan. The council wish feedback on Zoning. KB stated he felt that currently there were no LCC members with the expertise to address this issue but KB would be potentially willing to attend the forum depending on the times of the events. KB to email LDP@aberdeenshire.gov.uk

KB

FC (as a member of the community) stated that she felt that planning and the distribution of the planning weekly lists is an important function of the LCC. She queried how if the number of LCC meetings was to be reduced, would the LCC would fulfil this responsibility?

FC

TC felt that the LCC needed clarification on the role of community councils regarding planning. KB advised he had spoken to the Marr Area Partnership and they wished the LCC to promote the planning lists.

LG suggested that the planning list could be placed in the community notice board

16/4/18 email from Tom Walsh, Senior Planner SD giving notification of the Aberdeen City and Shire Strategic Development Planning Authority consultation period on their Main Issues Report. Attached was a summary of the consultation process and the main issues discussed in the report. The consultation for the Main Issues Report closes on the 21st May 2018. (also available at

<http://www.aberdeencityandshire-sdpa.gov.uk/CurrentWork/CurrentConsultations.aspx>

No response at this time.

17/4/18 Email from **Nikki Nicol** Admin Assistant Infrastructure Services | Aberdeenshire Council regarding Draft Election schedule under the new Scheme of Establishment for community councils

In terms of the new Scheme of Establishment elections have to take place before the AGM the draft timetable for elections prior to the AGM.

Lumphanan	
Notice Date (10-20 working days notice)	TBC (between 19 April – 3 May)
Local Venue for Nomination Forms	
Closing Date	Thurs 17 May
Election Date	Tues 29 May
Election Venue(s) (council venue where available)	
Election Time	6pm -8pm
AGM (within 15 working days of election)	Tues 5 June
Number of Vacancies (including terms expiring and current co-opted members)	TBC



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- (1) Are you happy with the proposed dates on the timetable above – do you need us to change any?
- (2) Can you advise where we can make nomination forms available locally?
- (3) Can you advise where your preferred venue is for elections? (we are going to try to use Council owned halls if possible, to reduce costs)
- (4) Can you please confirm the number of vacancies to be advertised?

KB advised that those people standing down will leave positions vacant and could be re elected

LG felt that this email was confusing. KB advised that he had contacted the Marr Area Office discuss. KB advised that the Area office will be issuing notices, posters and the nominations form and they would be distributed to the Tea shop and Village Shop.

KB advised that each member can only nominate one person.

KB suggested putting up a poster alongside nomination forms with who is currently on the community council and the situations vacant.

TC advised that he was stepping down as of tonight. KB thanked TC for his contribution to the LCC.

KB due 2018 for re nomination

LG due 2020

GU due 2020

VS due 2018 for re nomination

RB due 2018 for re nomination

20/4/18 Email from Alexander Burnett MSP requesting to added to distribution list Alexander.Burnett.msp@parliament.scot

All in agreement

30/4/18 Email from Cllr Paul Gibb with updates on action points

Community Council Funding

Nikki Nicol advised she will be sending emails to Marr Community Councils the w/c 9th April detailing their community council grant for 2018/2019. Before Marr can make payment the 2017/2018 accounts have to be signed by the Treasurer and then verified by an independent person. Then these accounts have to be approved at the AGM with a record of this in the minute. Once this has been completed the LCC can send their verified accounts and a copy of the draft AGM minute to the Marr Area Office to arrange payment to be made directly into their bank account. As the LCC's AGM is being held on 5 June, Marr won't receive their documents until after this time. However, the treasurer can ensure the accounts ready for AGM.

Ballater & Crathie Community Council

I have contacted the secretary of the BCCC and asked if it might be possible for the LCC to join them at their meeting in May [14th]. They'd be happy to have you along and they would like you to share your best practice with them.



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	<p>RB was asked if he would wish to attend but he declined. KB to contact Ballater to discuss further prior to a visit.</p> <p><u>Planning</u></p> <p>I sent Linda Gray the following summary following a response from Janelle Clark and Neil Mair.</p> <p>The Reporter receives all original representations, those parties are notified of the appeal and are allowed to make further representation to the appeal [not raising any new points, only reiterating points they made in their initial statement]. The Reporter will decide if they have enough information to make a decision, or whether they wish to visit the site – the site visit can be accompanied or unaccompanied. If accompanied, all parties are notified of the date/time and are able to attend. Like a Marr Committee Site Visit, attendees are not permitted to make pleas to the Reporter, discuss the merits of the application or express their views – parties can only point out particular things on site, such as existing features of note. On some occasions, a Hearing may be held (rare), or in very extreme cases for significant development a full Public Local Inquiry (extremely rare). The Reporter will then consider everything and make a decision.</p> <p><u>Waste and Recycling</u></p> <p>I sent the LCC that “Changes to Mini Recycling Points” document prepared by the council, which outlines the saving made as a result of the changes.</p> <p>1/05/2018 Email received by TC from Geva Blackett. TC to forward email to LCC members</p> <p>LG advised that she had met with the Primary school pupil council and that the process of the funding bid to the south Marr community safety group for £250 for awareness posters was underway. LG suggested that if this funding was not granted whether it would be possible for the group to approach the Community council for funding. All in agreement.</p> <p>KB advised that the offer of raising the issue at parliament had been made to a community member.</p>	<p>KB</p> <p>TC</p>
<p>7</p>	<p><u>Planning matters</u></p> <p><u>Weekly planning applications</u></p> <p>Aberdeenshire Weekly List 9 April 2018</p> <p>The applications Registered within the Marr Area of Aberdeenshire Council and can be viewed online at https://upa.aberdeenshire.gov.uk/online-applications/.</p> <p>Community Councils wishing to be consulted on an application should contact the local planning office within 7 working days. Any comments from community councils should be submitted within 14 days, unless an extension of time for consultation has been agreed with the planning officer.</p>	



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	<p>APP/2018/0638 Date Validated 4 April 2018 Site Address: Land To The East Of , Woodside Tullochvenus, Lumphanan, Aberdeenshire Applicant: Mr Duncan Leitch c/o AC Architects, Lewis House , 213 East Way, Hillend Industrial Estate, Hillend, Dunfermline, KY11 9JF Full Planning Permission for Erection of Dwelling house and Formation of Access, Erection of Stables and Formation of Menage (Private Use) and Installation of Floodlights E.358420 N.807227 Stephanie McMillan</p> <p>APP/2018/0765 Date Validated 4 April 2018 Site Address: Land To The West Of, Roadside Of Lumphanan, Lumphanan, Aberdeenshire Applicant: Mr Iain Ramsay c/o Alasdair Ramsay, Unit A, Ladysbridge, Banff, AB45 2JR Full Planning Permission for Erection of Dwelling house E.357064 N.803768 Louise Smith</p> <p>APP/2018/0777 Date Validated 4 April 2018 Site Address: Desswood, 10 Perkhill Road, Lumphanan, Aberdeenshire, AB31 4SE Applicant: Ms Linda Gray c/o Mr Tim Branston, Old Post Office, Drumblade, Huntly, AB54 6EN Full Planning Permission for Formation of Vehicular Access E.358439 N.804391 Stephanie McMillan</p>	
<p>8.</p>	<p><u>AOCB</u></p> <p><u>GU</u> - Advised that the LCRA tennis court is now closed and that there is a meeting on the 5th June at Lynne Morrisons house regarding the closure. The group needs new members including a minute taker.</p> <p>TC – Stated that he was tendering his resignation as of tonight. KB gave thanks for his cheery input and competence.</p> <p>RB – no issues</p> <p>LG – Gave an update on the proposed community event. Originally it was planned for 10 May but this has been postponed to the 13 September (GU advised that the hall should be available) LG fed back that at the steering group the idea was discussed to produce a leaflet and distribute this at the Gala to raise awareness of the value of a community plan . LG advised that she has received a suggestion from Debbie Joy to attend a Gala committee meeting on the 8 May to explain the process and the need for a community action plan. LG to email Lynne Morrison</p> <p>Roisin Daly also advised that she could come to the Gala on the 16 June with a display of community action plans. LG advised that they would need LCC volunteers to support this. Volunteers 2-3 GU and 3-4 KB</p> <p>LG suggested that the LCC have an info board –</p> <p>VS – Advised that she and her husband had been approached regarding the moving of Andy’s bench in view of the proposed play park expansion which they are willing to do but wished clarification on the new boundaries. KB as member of the playpark improvement group gave an update on the proposed plan</p>	<p>LG</p> <p>GU KB</p> <p>LG</p>
<p>9.</p>	<p><u>Date of Next meeting</u></p> <p>Tuesday 5 June 7.30pm, Lumphanan village Hall kitchen.</p> <p>AGM Tuesday 5 June 7.15, Lumphanan village Hall kitchen.</p>	